

## **Tips for making the most of office hours:**

- 1) Come early. Come often.
- 2) Ask for clarification as soon as confusion arises.
- 3) Ask specific questions.
- 4) If you feel lost in a section of the course, select a topic where you would like to start to seek help.
- 5) Bring your notes with you.

I will refer to things in the class or ask you to recall items covered in lecture. This recall process can likely help you learn the material better, and will help you find the necessary information in your notes when you are working on your own.

- 6) Be prepared for indirect answers.

Often, I will answer your questions with more questions. In this process, I am trying to guide you to the correct answer through critical thinking; it will help you solve problems on your own later.

- 7) Be patient.

Others may be asking questions too. Listen to their questions, and even participate in the solution process. Many students have questions on the same topics.